6 keys to the successful implementation of PlanningForce

Discover the 6 key aspects that will help you successfully implement your new planning & scheduling solution

PlanningForce®

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1. A realistic and measurable objective
2. Time as an ally
3. Several phases for a project
4. Management's involvement
5. Good communication
6. A team effort

1. Your objective

Before you start, set a realistic and measurable objective.

Set an objective

Focus on a realistic and measurable objective

Here are the three golden rules to follow before starting the study project for the implementation of your new planning system:

1 Set a realistic and easily measurable objective (e.g. increase productivity by 15% over the next 3 years).

2 Identify the KPI that accurately reflects this objective and ensure that it can be calculated consistently and reliably.

3 Translate your objective into monetary units and align your investment in the new system with the objective you want to achieve.
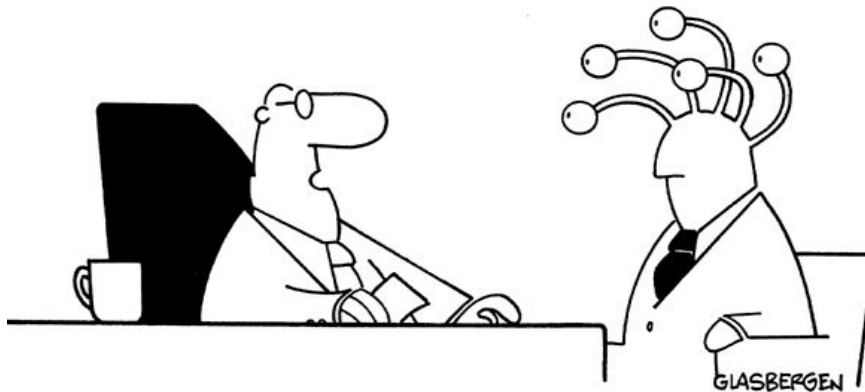
There is no favourable wind for one who does not know where he is going

- Seneca

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"I'd like you to lead a seminar on *The Power of Focus.*"

Know what you want and where you want to go

2. Time

Make time your ally, it will pay you back!

Give time

Your new planning system will save you precious time. So take the time to implement it properly. To do so:

1 Realistically estimate the effort that this project will require from your internal teams, but also from the external consultants involved in the implementation.

2 Make sure that the key people for this project will be able to be sufficiently involved - if necessary, delegate some of their tasks to provide the availability required by the project.

3 Finally, give time to time. Every new system brings changes that your team will take time to integrate.

Hurry slowly! Time doesn't spend what it hasn't helped to build

- Camille Cavallier

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"My calendar is way overbooked and I'm three months behind in my work — *I don't have time to attend a time management seminar!*"

To save time, be prepared to spend it

3. A project

All phases of the project contribute to its success - don't neglect any of them!

Detail the project

See the project through all its components

This project is not limited to buying a product, installing it and training users. Other phases upstream and downstream of the installation will ensure successful operation of the solution:

- Analysis of the organization, processes and systems

- Modeling and prototyping of the solution

- The development of specifics and integration interfaces

- Adaptation of processes and work modes

- Post-implementation support and strategic exploitation of the new system

He who moves mountains does it by moving small stones.

"I think my spell-checker is broken. It keeps changing l-u-c-k to p-r-e-p-a-r-a-t-i-o-n."

This project is a whole where the 'non-product' phases are as critical as the 'product' phases.

4. Getting Involved

This project is your #1 priority of the year?
In this case, show your ambitions!

Top Management

Plays a key role in the success of the project

Because the new planning system is at the heart of the company's operations, management will need to be heavily involved in the project, particularly at the level of :

- The definition of the objective pursued by this project

- The phasing of the implementation

- The internal communication related to this project

- The change management

- The allocation of the human and financial resources required by this project

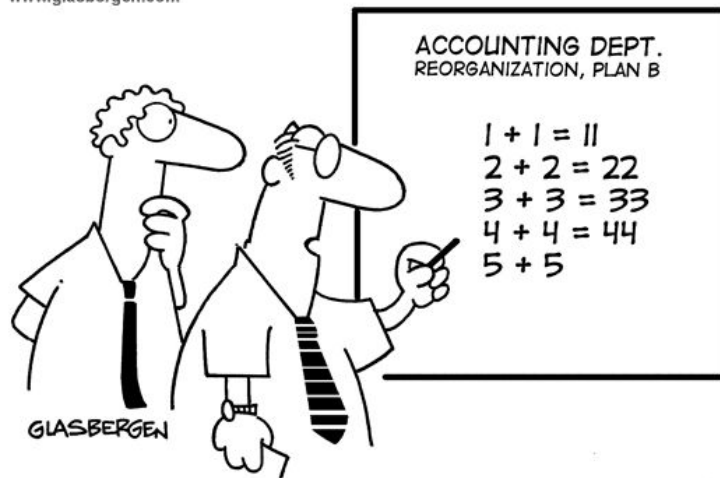- The treatment of level 1 alerts (changes in scope, changes in the project team, ...)

I like things that happen, and if they don't, I like to make them happen.

- Winston Churchill

To promote change, your employees need to see how important it is to you.

5. Communicate

Put in place a clear communication strategy

Communicate well

at the beginning of the project and throughout the life of the project

This project affects the functioning of your company. It is normal that everyone understands why you initiated this project and what you expect from it. At the beginning of the project, clearly explain

➔ • what are the stakes of this project for the company?

➔ • what are the main characteristics of the chosen solution

➔ • What are the responsibilities within your project team?

➔ • What is the phasing and what are the expected results?

➔ • what are your expectations of the different categories of actors?

Keep this attitude of transparency and openness throughout the life of the project. You can not congratulate yourself enough!

The future is never but the present to be put in order.

- A. de Saint Exupéry

YOUR CAT'S BOSS

"When you're done ruining the sofa, I want you to start clawing the new stereo speakers. After that, you need to leave your tongue prints in the butter, then take a nap on a pile of clean laundry."

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You can't congratulate yourself enough for communicating clearly.

6. Teamwork

Create a dream team to realize your ambitions on this project.

A collaborative project

Choose the collaborators who will make your project a success

Make sure you find the people in the internal team that will be involved in the implementation of your new planning solution who really care about the success of your project.

Also, before starting the project, make sure that you define with these people the rules that will govern collaboration throughout the life of the project.

In particular, define or identify with them :
- Responsibilities within the project team
- The effort expected from everyone
- Solutions in case of overwork
- Reporting aspects

Success belongs to everyone. Teamwork is the key to success.

- Franck Piccard

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"I could be a more effective member of the team if the others would just shut up and go away."

Build a team of positive people who share your vision for the project.